

GOVERNANCE

DECISION SHEET

STAFF GOVERNANCE COMMITTEE - MONDAY, 2 FEBRUARY 2026

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
5.1	<u>Minute of Previous Meeting</u>	The Committee resolved: to approve the minute as a correct record.	Governance	S Dunsmuir
6.1	<u>Committee Business Planner</u>	The Committee resolved: (i) to agree to remove items 4 (Volunteers Policy) and 7 (Managing Performance Policy) for the reasons outlined in the business planner; (ii) to note the reasons outlined in the planner for the delay to items 6 (Mortuary Staff Move) and 8 (Leadership and Management Development Update); and (iii) to otherwise note the planner.	Governance	S Dunsmuir
9.1	<u>Bairns Hoose Staffing Model - F&C/26/012</u>	The Committee resolved: (i) to note that the Chief Officer – Children's Social Work and Family Support was liaising with SHMU (Station House Media Unit) to produce a walkthrough video of the Bairns Hoose, and this would be circulated to Members when available;	Children's Social Work and Family Support	G Simpson

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	<ul style="list-style-type: none"> (ii) to note the update of progress made by the Aberdeen City Pathfinder to deliver a Bairns Hoose for Aberdeen City's children and young people; (iii) to note the integrated staffing model being utilised to deliver the Bairns Hoose Service; (iv) to note the University of Edinburgh would continue to evaluate the Partnership's delivery of a Bairns Hoose, at least, until 31 March 2027; and (v) to note the Chief Officer – Children's Social Work and Family Support had been instructed to provide a service update to the Education and Children's Services Committee in June 2026. 			
9.2	<u>Family Friendly Project - CORS/26/011</u>	The Committee resolved: <ul style="list-style-type: none"> (i) to approve the updated Family Leave Policy, with an implementation date of 1 April 2026 to allow for necessary training to be arranged, communications to be undertaken and other administrative arrangements to be completed; (ii) to note the accompanying guidance documents to the Family Leave Policy which provided employees and managers with relevant information on the range of family leave options, including details on the available provisions, eligibility criteria, application requirements and support options; and (iii) to approve the updated Special Leave 	People and Citizen Services	L Blackhurst

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	<p>Policy, amended to account for changes to the Family Leave Policy and in response to the requirements of the Council's gold accreditation of the Defence Employer Recognition Scheme, and instruct the Chief Officer - People and Citizen Services to bring a report to a future meeting of the Committee reviewing the Special Leave Policy (including the Guidance for Situations of Adverse Weather) and the expectations of staff.</p>	Services	/ L Strachan / I Newcombe

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, email sdunsmuir@aberdeencity.gov.uk